

EVANSVILLE COMMUNITY SCHOOL DISTRICT

**Amended Board of Education Regular Meeting Agenda
Rescheduled to Monday, January 22, 2018
6:00 pm
District Board and Training Center
340 Fair Street (Door 36)**

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

I. Roll Call: Mason Braunschweig Melissa Hammann Thomas Titus
 Eric Busse Keith Hennig HS Board Rep Ava Parker
 David Hamilton John Rasmussen HS Board Rep Maddy Krueger

II. Approve Agenda.

III. Public Announcements/Recognition/Upcoming Events:

- Open Enrollment – February 5, 2018 – April 30, 2018
- Crossing Guard Week – January 22-26, 2018

IV. Public Presentations.

V. Information & Discussion:

- A. High School Student Board Representatives Report.
- B. 2018 Potential Referendum Update.
- C. School Board Election Update.
- D. 2018 Open Enrollment Limits.
- E. Consider Special Meetings on March 21 and April 25, 2018, for Citizens Advisory Committee Presentations.
- F. Hiring of Business Manager.
- G. First Reading of Policies:
 - 1. #343.3 – Online Learning/Virtual School Program
 - 2. #411 – Equal Educational Opportunities
 - 3. #411.4 – Ensuring the Educational Stability of Children in Out-of Home Care (Foster Care)
 - 4. #527 – Staff Complaint Procedures (Staff Complaints)
 - 5. #830 – Use of School Facilities, Grounds, and Equipment
- H. Second Reading of Policies:
 - 1. #523 – Staff Health and Safety
 - 2. #523.1 – Staff Physical Examinations
 - 3. #523.11 – Employee Alcohol and Drug Testing
 - 4. #523.2 – Staff Communicable Diseases
 - 5. #523.3 – Employee Assistance Program
 - 6. #523.4 (523.5) – Staff Protection

- VI. Public Presentations.
- VII. Consent (Action Items):
 - A. Approval of Staff Changes: Retirement of Support Staff, Educational Assistant; Resignation of Co-Curricular Coach for Science Olympiad; Hiring of Co-Curricular Coach for Science Olympiad; Hiring of Co-Curricular High School Girls Varsity Soccer Coach and Hiring of Business Manager.
 - B. Approval of Open Enrollment Limits.
 - C. Approval of December 4, 2017, Special and December 11, 2017, Regular Meeting Minutes.
- VIII. Future Agenda – January 27, 2018, Regular Board Meeting/Financial Retreat Agenda.
- IX. Executive Session – Under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate or negotiate the purchasing of public properties and discuss strategy concerning collective bargaining negotiations; namely to discuss negotiations strategy concerning the 2017-2018 contract with the Evansville Education Association (EEA) covering teachers, to discuss purchasing of land, and discuss a personnel matter.
- X. Reconvene Into Open Session to Take Action, if Necessary, On Any Open or Closed Session Items.
- XI. Adjourn.

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Posted: 1/08/18
Re-posted: 1/11/18
Re-posted: 1/15/18
Re-posted: 1/16/18
Re-posted: 1/19/18

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I. Roll Call: Mason Braunschweig Melissa Hammann Thomas Titus
 Eric Busse Keith Hennig HS Board Rep Ava Parker
 David Hamilton John Rasmussen HS Board Rep Maddy Krueger

II. Approve Agenda.

III. Public Announcements/Recognition/Upcoming Events:

- Wisconsin Association of School Board Convention (WASB) – January 17-19, 2018
- Open Enrollment – February 5, 2018 – April 30, 2018
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IV. Public Presentations.

V. Information & Discussion:

- A. High School Student Board Representatives Report.
- B. 2018 Potential Referendum Update.
- C. School Board Election Update.
- D. Wisconsin Association of School Boards Convention Resolutions.
- E. 2018 Open Enrollment Limits.
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- VI. Public Presentations.
- VII. Consent (Action Items):
 - A. Approval of Staff Changes: Retirement of Support Staff, Educational Assistant. Resignation of Co-Curricular Coach for Science Olympiad. Hiring of Co-Curricular Coach for Science Olympiad. Hiring of Co-Curricular High School Girls Varsity Soccer Coach.
 - B. Approval of an Additional Special Education Assistant Position.
 - C. Approval of Open Enrollment Limits.
 - D. Approval of December 4, 2017, Special and December 11, 2017, Regular Meeting Minutes.
- VIII. Future Agenda – January 27, 2018, Regular Board Meeting/Financial Retreat Agenda.
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Re-posted: 1/11/18
Re-posted: 1/15/18
Re-posted: 1/16/18

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I. Roll Call: Mason Braunschweig Melissa Hammann Thomas Titus
 Eric Busse Keith Hennig HS Board Rep Ava Parker
 David Hamilton John Rasmussen HS Board Rep Maddy Krueger

II. Approve Agenda.

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IV. Public Presentations.

V. Information & Discussion:

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- C. School Board Election Update.
- D. Wisconsin Association of School Boards Convention Resolutions.
- E. 2018 Open Enrollment Limits.
- F. Hiring of an Additional Special Education Assistant.
- G. Consider Special Meetings on March 21 and April 25, 2018, for Citizens Advisory Committee Presentations.
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6. #523.4 (523.5) – Staff Protection

VI. Public Presentations.

VII. Consent (Action Items):

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- B. Approval of an Additional Special Education Assistant Position.
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Posted: 1/08/18
Re-posted: 1/11/18
Re-posted: 1/15/18

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting Agenda

Monday, January 15, 2018

6:00 pm

District Board and Training Center

340 Fair Street (Door 36)

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- I. Roll Call: Mason Braunschweig Melissa Hammann Thomas Titus
 Eric Busse Keith Hennig HS Board Rep Ava Parker
 David Hamilton John Rasmussen HS Board Rep Maddy Krueger

- II. Approve Agenda.

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- B. Approval of an Additional Special Education Assistant Position.
- C. Approval of Open Enrollment Limits.
- D. Approval of December 4, 2017, Special and December 11, 2017, Regular Meeting Minutes.

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VII. Consent (Action Items):

- A. Approval of Staff Changes: Retirement of Support Staff, Educational Assistant. Resignation of Co-Curricular Coach for Science Olympiad. Hiring of Co-Curricular High School Girls Varsity Soccer Coach.
- B. Approval of an Additional Special Education Assistant Position.
- C. Approval of Open Enrollment Limits.
- D. Approval of December 4, 2017, Special and December 11, 2017, Regular Meeting Minutes.
- E. Approval of November Bills and Reconciliation.

VIII. Future Agenda – January 27, 2018, Regular Board Meeting/Financial Retreat Agenda.

- IX. Executive Session – Under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate or negotiate the purchasing of public properties and discuss strategy concerning collective bargaining negotiations; namely to discuss negotiations strategy concerning the 2017-2018 contract with the Evansville Education Association (EEA) covering teachers, to discuss purchasing of land, and discuss a personnel matter.
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Posted: 1/08/18

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Amended Board of Education Regular Meeting Agenda/Briefs
Rescheduled to Monday, January 22, 2018
6:00 pm

I. **Roll Call:** Mason Braunschweig Melissa Hammann Thomas Titus
Eric Busse Keith Hennig HS Board Rep Ava Parker
David Hamilton John Rasmussen HS Board Rep Maddy Krueger

II. **Approve Agenda.**

Suggested Motion: I move to approve the agenda as presented.

III. **Public Announcements/Recognition/Upcoming Events:**

- Open Enrollment – February 5, 2018 – April 30, 2018
- Crossing Guard Week – January 22-26, 2018

IV. **Public Presentations.**

V. **Information & Discussion:**

- A. High School Student Board Representatives Report - *HS Reps Ms. Parker and Ms. Krueger have enclosed their report.*
- B. 2018 Potential Referendum Update - *District Administrator, Mr. Roth, will give an update.*
- C. School Board Election Update – *Enclosed is listing of candidates, in ballot order.*
- D. 2018 Open Enrollment Limits – *Enclosed is information. Suggestion by Administration is to accept all applications. You will vote on the limits later in the meeting.*
- E. Hiring of Business Manager – *District Administrator, Mr. Roth, will give an update.*
- F. Consider Special Meetings on March 21 and April 25, 2018, for Citizens Advisory Committee Presentations – *Please consider having special meetings on these dates:*
- *Wednesday, March 21 – School Perceptions presentation of preliminary survey results with joint meeting of CAC and Board.*
 - *Wednesday, April 25 – CAC presentation of recommendations to Board.*
- G. First Reading of Policies:
1. #343.3 – Online Learning/Virtual School Program
 2. #411 – Equal Educational Opportunities

3. #411.4 – Ensuring the Educational Stability of Children in Out-of Home Care (Foster Care)
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5. #830 – Use of School Facilities, Grounds, and Equipment

H. Second Reading of Policies:

1. #523 – Staff Health and Safety
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6. #523.4 (523.5) – Staff Protection

VI. **Public Presentations.**

VII. **Consent (Action Items): Do you want to remove any items?**

- A. Approval of Staff Changes: Retirement of Support Staff, Educational Assistant. Resignation of Co-Curricular Coach. Hiring of : Co-Curricular Coach Science Olympiad; Co-Curricular High School Girls Varsity Soccer Coach; Business Manager –
- *Retirement of Barbara McCool, support staff, educational assistant, effective February 28, 2018. Barbara has been with the District for 2 ½ years.*
 - *Resignation of Penny Messling, Co-Curricular Coach for Science Olympiad, effective January 19, 2018.*
 - *Hiring of Brian Benson, Co-Curricular Coach for Science Olympiad. Brian will replace Penny Messling, effective immediately. Brian is currently the Evansville High School Physics and Chemistry Teacher with 24 years of teaching experience. Brian will be paid a stipend of \$820.*
 - *Hiring of Brandon Jerstad, Co-Curricular High School Girls Varsity Soccer Coach. Brandon will replace Kendall Buttchen, starting March 19, 2018. He graduated from Edgewood College and played soccer at Edgewood College for four years. He is currently a teacher at TRIS and has five years of soccer coaching experience in the Mount Horeb club program with U11 boys, U16 boys, U16 girls and U19 girls. Brandon will be paid a stipend of \$2,624.*
 - *Hiring of Jamie Merath, Business Manager. Jamie will start on March 5, 2018. She has served as the Executive Director of Business Services and Finance Director for the School District of Beloit since 2013. She has also served as payroll specialist and accounting clerk in McFarland and Stoughton from 2006-2012. Jamie has held a variety of business office positions in her career, which has prepared her to serve as the ECSO Business manager. Jamie will be paid a salary of \$110,000.*
- B. Approval of Open Enrollment Limits.
- C. Approval of December 4, 2017, Special and December 11, 2017, Regular Meeting Minutes.

Suggested Motion: I move to approve the consent agenda items:

- retirement of support staff, educational assistant, Barbara McCool, effective February 28, 2018, and thank her for her 2 ½ years with the District;
- resignation of Penny Messling, Co-Curricular Coach for Science Olympiad, effective January 19, 2018;
- hiring of Brian Benson, Co-Curricular Coach for Science Olympiad, effective immediately for a stipend of \$820;
- hiring of Brandon Jerstad, High School Girls Varsity Soccer Coach, effective March 19, 2018 for a stipend of \$2,624;
- hiring of Jamie Merath, Business Manager, effective March 5, 2018, for a salary of \$110,000;
- that in grades K-12 we approve all 2018 open enrollment student applicants;
- that in grades PreK-12 we approve all applicants of students who qualify to receive special education services;
- that in grades PreK-12 we approve all applicants of students who qualify to receive related services in the areas of occupational therapy, physical therapy, and speech and language therapy;
- and the December 4, 2017, special and December 11, 2017, regular meeting minutes;

Roll Call Vote.

VIII. Future Agenda – January 27, 2018, Regular Board Meeting/Financial Retreat Agenda.

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Suggested Motion: I move under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate or negotiate the purchasing of public properties and discuss strategy concerning collective bargaining negotiations; namely to discuss negotiations strategy concerning the 2017-2018 contract with the Evansville Education Association (EEA) covering teachers, to discuss purchasing of land, and discuss a personnel matter.

Roll Call Vote.

- X. Reconvene Into Open Session to Take Action, if Necessary, On Any Open or Closed Session Items.**

XI. Adjourn.

Suggested Motion: I move to adjourn the meeting.

For Your Information:

1. Upcoming Board Meetings:
 - January 27, Board Meeting/Budget Retreat (Saturday)
 - February 12, Board Meeting
 - February 26, Board Meeting

January Meeting

Maddy Krueger

Ava Parker

Previous Events:

December

Thursday, 14th: Varsity boys basketball home game vs. McFarland (close game but loss).

Thursday, 14th: Varsity wrestling match away vs. East Troy.

Friday, 15th: The cast list for The Drowsy Chaperone was announced.

Saturday, 16th: Varsity girls hockey game vs. Black River Falls.

Monday, 18th: Varsity girls basketball home game vs. Bellville.

Tuesday, 19th: Youth night for varsity wrestling vs. Monona Grove.

Thursday, 21st: Youth night for varsity girls basketball vs. Broadhead (won by a lot)

Friday, 22nd: Winter break starts!

Upcoming Events:

January

Saturday, 6th: Wrestling Invitational @ Lodi High School.

Tuesday, 9th: Varsity boys basketball away vs. Broadhead.

Thursday, 11th: Varsity girls basketball away vs. Clinton.

Monday, 15th: High School choir concert.

Monday, 15th: No school in honor of Martin Luther King Jr. Day.

Wednesday, 17th: The start of finals for the high school which will be shortened days on Wednesday, Thursday, and Friday.

Friday, 19th: Shortened day for the whole district because it is the end of the semester.

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Tuesday, April 3, 2018, ELECTION

SCHOOL BOARD MEMBER CANDIDATES

Two open seats for three year terms

One open seat for one year term

Ballot Order

Kathi Swanson 4322 North Cornfield Drive Evansville, WI 53536 608-728-1045 cntrycharmquilt1@yahoo.com	
Ellyn Paul 21 Garfield Ave Evansville, WI 53536 608-882-5418 ellynpaul@charter.net	
Mason Braunschweig 6217 N. Cassidy Road Evansville, WI 53536 608-295-1785 masonbraunschweig@hotmail.com	Incumbent
Curtis Nyhus 7622 N. Antler Ct. Evansville, WI 53536 608-882-1050 curtnyhus@gmail.com	
Keith Hennig 14116 W. Northridge Dr. Evansville, WI 53536 608-290-6279 keithh@charter.net	Incumbent
David Hamilton 612 Emmanuel Ct. Evansville, WI 53536 608-345-1990 hamiltond@evansville.k12.wi.us	Incumbent

EVANSVILLE SCHOOL DISTRICT ENROLLMENT HISTORY

PROJECTED

	<u>2012-13</u>	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>	<u>2015-16</u>	<u>2016-17</u>	<u>2016-17</u>	<u>2017-18</u>	<u>2017-18</u>	<u>2017-18</u>	<u>2018-19</u>					
	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrolled</u>	<u>Enrollment</u>	<u>Sections</u>	<u>Average</u>	<u>Rolled up</u>	<u>Sections</u>	<u>Average</u>	<u>Change in</u>	<u>Spaces</u>	
	<u>21-Sep</u>	<u>20-Sep</u>	<u>19-Sep</u>	<u>9-Jan</u>	<u>18-Sep</u>	<u>8-Jan</u>	<u>16-Sep</u>	<u>to date</u>	<u>15-Sep</u>	<u>class size</u>			<u>class size</u>	<u>Sections</u>	<u>available</u>	
S/L Only	2															
ECH	14	12	10	12	6	10	7	1	1							
4K	145	104	106	111	87	88	122	109	109	18	98	6*	16.3	0	24*	
K			36	34	33	31	123	112	95	16	109	7	15.6	0	17	
K-1							36	36	36							
								(k:16, 1st:20)								
								(k:17, 1st: 18)								
1	122	145	81	83	113	114	89	147	129	18.4	112	6	18.7	-2	-4	
2	122	118	143	145	99	103	136	100	99	16.7	147	8	18.4	+2	-3	
	405	379	376	387	463	468	491	478	470		466	21				
3	152	121	126	124	144	147	107	138	140	17.25	100	6	16.7	-2	8	
4	140	147	127	127	120	122	151	101	102	25.25	138	7	19.7	+3	16	
5	138	144	139	141	129	129	128	145	146	24.16	101	5	20.2	-1	9	
	430	412	392	392	393	398	386	384	388		339	18				
6	139	138	148	150	143	145	129	133	133	22.2	145	6	24.2			
7	144	134	137	137	147	147	145	130	132	22	133	6	22.2			
8	141	142	135	135	139	138	152	146	147	24.5	132	6	22			
	424	414	420	422	429	430	426	409	412		410	18				
9	137	144	147	141	142	134	137	147	146		147					
10	144	130	133	136	141	147	132	135	136		146					
11	99	138	128	127	138	142	140	133	131		136					
12	118	100	139	141	133	134	142	137	137		131					
	498	512	547	545	554	557	551	552	550		560					
District	1,757	1,717	1,735	1,746	1,839	1,853	1,854	1,823	1,820		1,775					

Date: 12/01/2017

* 1 AMI section of 4K enrolls only 12 students due to classroom size

** The K-1 are represented as one kindergarten and one first grade section

Open Enrollment Motions – January 15, 2018

- I move that in grades K-12 we approve all 2018 open enrollment student applicants.
- I move that in grades PreK – 12 we approve all applicants of students who qualify to receive special education services.
- I move that in grades PreK-12 we approve all applicants of students who qualify to receive related services in the areas of occupational therapy, physical therapy, and speech and language therapy.

FULL-TIME PUBLIC SCHOOL OPEN ENROLLMENT

The Evansville Community School District will provide the opportunity for students to attend public schools outside the District and will accept nonresident Open Enrollment students. All nonresident public school Open Enrollment students attending a school in the District shall have all the rights and privileges of resident students. They also are subject to the same expectations, rules, and regulations during their term of enrollment.

Nonresident Students Coming Into the District

The parent(s)/guardian(s) of nonresident students who wish to attend school in the Evansville School District shall complete and submit the required application using the Department of Public Instruction (DPI's) online system. Parent(s)/guardian(s) may contact the District Office if they need assistance.

A nonresident student may apply for full-time open enrollment in an Evansville School under the State Open Enrollment Law and Program. When accepting or rejecting a nonresident student's application for enrollment, the District shall consider the following criteria:

- a. Application is submitted during the required time period.
- b. Space in buildings is available.
- c. Space in the class is available.
- d. Impact on student-teacher ratios.
- e. Projection for future school growth.
- f. Status as an Evansville student during the current school year. Any applicant who is currently attending the Evansville Community School District will be included in the count of occupied spaces.
- g. Expulsion (current or prior two school years) or expulsion proceedings.
- h. Habitual truancy (current or prior two (2) school years).
- i. Ability to satisfy a student with disabilities individualized education program (IEP).
- j. Whether the student has been referred for a special education evaluation that has not been completed.

1. Space Availability

If space availability limits the District's ability to accept nonresident students, the Board will set the number of regular education spaces available for open enrollment by grade level and the number of special education spaces by program and/or related service no later than the regular January board meeting. The Board will hear preliminary recommendations on enrollment limits at the December board meeting.

If the Board has taken action at the January board meeting to limit the number of spaces that will be available for applications that are submitted under the regular application period for the following school year, the District shall not approve any alternate applications in the grades or programs and/or related services with limited space that are submitted for the current school year after the date of the January school board meeting. Further, the District shall also deny any alternate applications for the current school year received on or before the date of the Board meeting in

January seeking enrollment into grades or programs and/or related services that had been limited at the prior January board meeting due to space considerations for the current school year.

After setting the number of available spaces in January, the Board may not reduce the number of such spaces after the start of the regular application period; and except for any applications that are guaranteed space, may only increase the number of available spaces after the first Friday following the first Monday in June.

The District will create and administer waiting lists for applications received during the regular application period, but not for current-year open enrollment applications submitted under the alternative application procedure.

If the number of applicants exceeds space available, students will first be accepted if they are:

1. Continuing students (included in the count of occupied spaces).
2. Siblings of continuing students.

Remaining spaces will be filled by a random lottery. Any unassigned students will be placed on a waiting list created by a random lottery. If an opening occurs, the district administrator will review the waiting list by the grades or programs and/or related services with limited space of the opening and the next eligible student will be selected. Parent(s)/guardian(s) will be notified by phone and mail. They will have 10 calendar days to accept the opening. If they do not respond or if they decline, another applicant will be selected.

2. Students With Disabilities

If the District determines that the special education program or related services described in the nonresident student's IEP are available in the District, and there is space available in the special education program identified in the student's IEP, the Open Enrollment application shall be accepted. If the special education program or services described in the student's IEP are not available or there is no space available in the program, the application shall be denied. If a nonresident student receives his/her initial IEP while attending the District under open enrollment, or if a nonresident student's IEP changes after the student begins attending school in the District, and the special education program or services required by that initial or revised IEP are not available in the District or there is no space available in the program or services identified within the IEP, the nonresident student may be returned to the resident district.

3. Students Referred for a Special Education Evaluation

An Open Enrollment application shall be denied if the nonresident student has been referred or identified as having a possible disability but has not yet been evaluated by an IEP team in the resident district. Assuming other acceptance criteria are and continue to be met, the District may reconsider a denial under this criteria if the completed IEP (or a finding of no disability) is forwarded to the District and reviewed by the District prior to the close of the period during which applications would normally continue to be reviewed or accepted from any waiting list.

4. "Best Interests" Determinations Under the Alternate Open Enrollment Application Criteria and Procedures

If a parent(s)/guardian(s) applies for open enrollment under the alternative open enrollment application criteria and procedures and relies on the "best interests of the student" criteria, the District shall review the information and rationale provided by the parent(s)/guardian(s) and make a determination as to whether the District agrees with the parent(s)/guardian(s) that attending

school in the District pursuant to the application is in the student's best interest. If the District determines that attendance would not be in the student's best interest, the application shall be denied on that basis.

5. Other Criteria

A full-time open enrollment application can also be denied if the nonresident student is ineligible for open enrollment because the student does not meet the age requirements for school attendance or early admission, the resident district does not have a matching program as offered by the District, or the application is determined to be invalid or in excess of the number of allowable applications.

No criteria other than those outlined above may be considered by the District when acting on nonresident student full-time open enrollment applications.

Requests for Early Admission to Kindergarten

The District does not evaluate nonresident open enrollment applicants for early admission to 4 or 5 year old kindergarten.

No Reapplication Required

Once a nonresident student is accepted for open enrollment in the District and begins attending school in the District, no reapplication is required in order for the student to maintain continuous open enrollment.

Transportation

Student transportation and the costs thereof shall be the responsibility of the nonresident student's parent(s)/guardian(s), subject to the following exceptions:

1. Low income parent(s)/guardian(s) may apply to the DPI for reimbursement of costs of transportation in accordance with DPI's procedures.
2. The District shall provide transportation for nonresident students with disabilities attending school full-time in the District if it is required in the student's IEP or otherwise required by law.

Wisconsin Interscholastic Athletic Association (WIAA)

To the extent required by state law, nonresident open enrollment students attending school in the District shall have all of the rights and privileges of similarly-situated resident students and shall be subject to the same rules and regulations as resident students. An open enrollment student's eligibility to participate in interscholastic athletic activities is subject to the rules and regulations of the Wisconsin Interscholastic Athletic Association (WIAA).

Termination Due to Habitual Truancy

2009 WI Act 304 provides that a nonresident school board may notify the parent(s)/guardian(s) of a habitual truant, that the pupil may not attend the nonresident school district in the following semester or school year.

Resident Students Going Out of the District

Evansville resident students may apply for full-time open enrollment in another public school district as a nonresident student under the State Open Enrollment Law and Program. When accepting or rejecting a resident application for enrollment in another school district, the Evansville District shall consider the following criteria:

1. The application is submitted during the required time period.

2. If the student has applied for open enrollment under the alternative open enrollment application criteria and procedures authorized by law, the District may also deny the student's open enrollment if the District determines that none of the criteria relied on by the student to submit the application apply to the student. Prior to denying an alternative application on the basis that the parent(s)/guardian(s) did not provide enough information to allow the District to assess whether the student has been the victim of repeated bullying or whether open enrollment would be in the best interests of the student, the District shall offer the parent(s)/guardian(s) an opportunity to provide additional information.

A full-time open enrollment application can also be denied if the resident student is ineligible for open enrollment because the student does not meet the age requirements for school attendance or early admission, the nonresident district does not have a matching program as offered by the District, or the application is determined to be invalid or in excess of the number of allowable applications.

Transportation

The parent(s)/guardian(s) of a resident open enrollment student shall be responsible for student transportation, except as otherwise provided by law. Requests from other school districts to provide optional transportation to resident open enrollment students to/from locations within the boundaries of the District shall be denied.

Appeal of Rejection

If an application for full-time open enrollment is rejected as outlined above, the student's parent(s)/guardian(s) may appeal the decision to the DPI following the deadlines and other procedures established by the DPI.

APPLICATIONS SUBMITTED UNDER ALTERNATIVE OPEN ENROLLMENT CRITERIA AND PROCEDURES

Eligibility Criteria

A parent(s)/guardian(s) of a student who wishes to attend school in a nonresident school district may submit an Open Enrollment application outside of the regular Open Enrollment application period or in lieu of it if the application is for the current school year, the student meets one of the following criteria, and the parent(s)/guardian(s) describes the criteria that the student meets in the application:

1. The resident school board determines that the student has been the victim of a violent criminal offense in a school in the resident school district. The application must be made within 30 days of the resident school board's determination.
2. The student is or has been a homeless student in the current or immediately preceding school year.
3. The student has been the victim of repeated bullying and harassment and all of the following apply:
 - a. The student's parent(s)/guardian(s) must have reported the bullying or harassment to the school board or designee under a bullying/harassment complaint process and;
 - b. In spite of action taken by the Board or designee the repeated bullying and harassment continues.
4. The place of residence of the student's parent(s)/guardian(s) and of the student has changed as a result of military orders. The application must be made within 30 days of the date on which the military orders changing the place of residence were issued.
5. The student moved into Wisconsin. The application must be made within 30 days after moving

into the state.

6. The student's residence has changed as a result of a court order or custody agreement or because the student was placed in or removed from a foster home or with a person other than the student's parent(s)/guardian(s). The application must be made within 30 days after the student's change in residence.
7. The student's attendance in a school in the nonresident school district is considered to be in the best interests of the student. The application must explain the reasons for requesting this exception and why attendance at the nonresident school district is in the best interest of the student.

Application Review and Approval Process

1. When the District receives an Open Enrollment application that has been submitted under the Alternative Open Enrollment criteria outlined above, whether it is submitted by a nonresident student or a resident student, the application shall be forwarded to the District Administrator or his/her designee for review and recommendations.
 - a. If the application involves a nonresident student seeking to attend school in the District under Open Enrollment, the District will:
 - 1) Immediately send a copy of any paper application received by the District to the student's resident school district, or, if applicable, the student's anticipated resident school district;
 - 2) Work with the resident district (or the anticipated resident district) identified in the application to determine where the applicant is currently attending school, and to determine from which school the District will receive any relevant special education records (e.g., the student's current IEP) and/or disciplinary records (e.g., expulsion records). If the applicant is not currently attending school in the resident district, the District will request such records from the school or school district the student is attending or most recently attended; and
 - b. If the application involves a resident student who is attending, or who previously attended, school in the District, the District shall send the nonresident school district to which the Open Enrollment application was made a copy, if applicable, of the student's IEP and any expulsion or other relevant discipline-related records within 10 days of receiving the application.
2. The District Administrator, along with other members of the administrative staff, shall review the application using the acceptance/denial criteria outlined in Board policy. The District Administrator or his/her designee shall submit recommendations regarding acceptance or denial of the application to the Board for action.
 - a. The District may deny an application of a resident student if:
 - 1) It determines that the criteria relied on by the parent(s)/guardian(s) to submit the application do not apply to the student.
 - b. The District may deny an application of a nonresident student:
 - 1) For the same reasons it may deny an application submitted during the regular Open Enrollment application period; or
 - 2) If the application relies on the best interests of the student criteria and the District determines that open enrollment is not in the student's best interests.
3. If the application involves a nonresident student seeking to attend school in the District, the District will notify the applicant, in writing, whether the application has been approved or denied no later than 20 days after receiving the application.
 - a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, acceptance of an application may be contingent or subject to revocation.

- b. If the District has approved the Open Enrollment application of a nonresident student, the notification provided to the applicant shall identify the specific school or program the student may attend. A nonresident student accepted for enrollment may immediately begin attending the assigned school or program in the District and shall begin attending the school or program no later than the 15th day following receipt of the notice of acceptance. If the nonresident student has not enrolled in or attended school in the District by that date, the District may notify the student's parent(s)/guardian(s), in writing, that the student is no longer authorized to attend the school or program in the District.
 - c. If there is a delay in the District's receipt of any relevant disciplinary records from another school or school district, the District will review and act upon such records promptly, and, if necessary, inform the student that the District's ability to confirm or deny the application is contingent upon the District's receipt and review of such records. If the DPI allows the District to conditionally approve such an application subject to that contingency, the District may do so. Otherwise, such application may be held in abeyance until the relevant records are received, or, if necessary, the application may be denied.
4. If, for purposes of the application, the District is identified as the resident school district, the District shall notify the applicant whether the application has been approved or denied in accordance with any deadlines established by state law or DPI rule. Normally, the District will issue such notifications no later than 20 days after the District's receipt of the application. In addition:
- a. If the application has been denied, the notification shall include the reasons for the denial. To the extent consistent with state law and District policy, approval of an application may be contingent or subject to revocation.
 - b. To the extent that there is a delay in the District's receipt of any relevant records or information such that the District is unable to determine whether the criteria upon which the application was based apply to the student, the District will act upon such records/information promptly upon receipt and notify the applicant of its decision to approve or deny the application within five (5) days of making the determination.

Legal Ref.: Sections 115.385(4) Wisconsin Statutes (School and School District
Accountability Report)

115.787 (Individualized Educational Programs)
 115.7915 (Special Needs Scholarship Program)
 118.13 (Pupil Discrimination Prohibited)
 118.16(1)(a) (School Attendance Enforcement)
 118.50(6) (Whole Grade Sharing)
 118.51 (Full-Time Open Enrollment)
 118.53 (Attendance by Pupils in a Home-Based Private Educational Setting)
 118.57 (Notice of Educational Options)
 120.13(1)(f)(h) (School Board Powers)
 121.54(3)(10) (Transportation by School Districts)
 121.545(1) (Additional Transportation)
 121.55 (Methods of Providing Transportation)

PI 36, Wisconsin Administrative Code (Public School Inter-District Open Enrollment)

Local Ref.: Policy #425 – Enrollment of and Services Available to District Students Who Attend
Private, Parochial or Home Based School

Approved: June 14, 2010
Revised: April 9, 2014
Revised: March 9, 2016
Revised:
1st Reading: 1/15/18

343.3

Policy Committee does not agree with the suggested proposed changes.

ONLINE LEARNING/VIRTUAL SCHOOL PROGRAM

The Evansville Community School District Board of Education believes that learning takes place in a variety of situations, environments and locations. The emergence of online learning presents extraordinary opportunities for access to information and learning, both within and outside the walls of public schools. The Board recognizes online learning as an appropriate instructional delivery system for students. Online learning is a method for the District to enhance or expand course offerings and to provide an educational alternative better suited to the learning needs of a diverse population of students.

The District believes that to ensure high quality online learning, the courses which are offered via virtual school must:

1. Be aligned with the vision of the District.
2. Be aligned to Wisconsin's Model Academic Standards, Common Core State Standards, Next Generation Science Standards and/or national and/or international standards and/or College Board's Advanced Placement (AP) Curriculum.
3. Have an identifiable curriculum that is consistent with District curriculum and local standards.
4. Be taught by a highly qualified DPI licensed teacher who is certified to teach the content of the course.
5. Comply with the District graduation and/or advancement requirements.
6. Meet all applicable District policies.
7. Meet all applicable statutory requirements of the State.

In addition, online courses offered by the District will be in compliance with Administrative Rule.

Online courses that meet District requirements will be awarded credit.

~~The Board will receive a report at least annually of the online courses taken, via virtual school and number of students enrolled.~~

Legal Ref.: Sections 118.15(1)(d-f) Wisconsin Statutes (Compulsory School Attendance)

Local Ref.: Policy #343.31 – Administrative Rule

#345.1 – Grading System

#345.6 – Graduation Requirements

#363.2/554 – Acceptable Use and Internet Safety Policy for Students, Staff and Guests

EQUAL EDUCATIONAL OPPORTUNITIES

The Evansville Community School District **ensures no student may be denied admissions to any public schools in the District or be denied** ~~is committed and dedicated to the task of providing the best education possible for every student in the District to the right~~ students to be admitted to school and to **full participation rights** ~~participate fully~~ in curricular, co-curricular, student services, recreational or other programs or activities ~~shall~~ **because of a** ~~not be abridged or impaired because of a~~ student's sex, race, religion, color, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, **gender expression, gender identity, gender non-conformity**, physical, mental, emotional or learning disability/handicap or any other basis protected by law. **The District also prohibits discrimination on any basis prohibited by applicable state or federal law, including Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race and national origin), and Section 504 of the Rehabilitation Act of 1973 (handicap).**

Children of experiencing homelessness individuals, and unaccompanied homeless youth (youth ~~not in the physical custody of a parent/guardian~~), **children in foster care and** children identified as having a handicap or disability, regardless of the nature or severity of the handicap or disability, ~~residing in the District~~ shall have equal access to the same free, appropriate public education, ~~including comparable services, as provided to other children and youth who reside in the District. Homeless children and youth shall not be required to attend a separate school or program for homeless children and shall not be stigmatized by school personnel.~~ **provided to other children in the District. They shall be provided the services and have access to the programs and activities that are offered to other children attending schools in the District, including educational services for which the children meet eligibility criteria (e.g. special education, Title 1 programming, programs and services for English learners, and advanced learners etc.), career and technical education programs, and school nutrition programs.**

The District shall also provide for the reasonable accommodation of a student's ~~sincerely held~~ religious beliefs with regard to examinations and other academic requirements. Requests for accommodations shall be made in writing and approved by the building principal. Accommodations may include, but not necessarily be limited to, exclusion from participation in an activity, alternative assignments, released time from school to participate in religious activities, and opportunities to make up work missed due to religious observances. Any accommodations granted under this policy shall be provided to students without prejudicial effect.

Complaints regarding the interpretation or application of this policy shall be referred to the District Administrator and processed in accordance with established procedures.

Notice of this policy and its accompanying complaint procedures shall be posted in each school building in the District and referenced in parent, student, and staff handbooks. In addition, the following student nondiscrimination statement shall be included in student and staff handbooks, course selection handbooks and other published materials distributed to the public describing school activities and opportunities:

The Evansville Community School District prohibits harassment or discrimination against any pupil in any program or activity on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap, **gender expression, gender identify, and gender non-conformity, or any other basis protected by law.**

Legal Ref.: Sections 115.28(31) Wisconsin Statutes (General Duties)
118.13 (Pupil Discrimination Prohibited)
120.13(37m) (School Board Powers)
PI 9 and PI 41 of the Wisconsin Administrative Code
McKinney-Vento Homeless Assistance Act Title X

Local Ref.: Policy #381.1 – Religion: Curriculum, Activities and Holidays
Policy #411.1 – Prohibition of Student Discrimination and Harassment
Policy #411.1 Rule – Student Discrimination Complaint Procedures, Administrative Rule
Policy #411.1 Form – Discrimination or Harassment Complaint Form
Special Education Procedural Safeguards

ENSURING THE EDUCATIONAL STABILITY OF CHILDREN IN OUT-OF-HOME CARE (FOSTER CARE)

The Evansville Community School District will collaborate with county child welfare agencies in meeting the educational and other needs of children in foster care. “Foster care” is defined as out-of-home care including, but not limited to, placement in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions, and preadoptive homes. Children awaiting foster care placement are also covered under the Title 1 definition of “foster care”.

Children in foster care shall have equal access to the same free, appropriate public education as provided to other children in the District. They shall be provided the services and have access to the programs and activities that are offered to other children attending schools in the District, including educational services for which the children meet eligibility criteria (e.g. special education, Title 1 programming, programs and services for English learners, and advanced learners etc.), career and technical education programs, and school nutrition programs.

The Director of Student Services has primary administrative-level oversight of the District’s services for children who are in foster care. The Director, or a qualified administrative-level designee, shall be responsible for providing any required assurances to applicable state and federal agencies that the District is complying with applicable state and federal requirements related to ensuring the educational stability of children in foster care as well as reasonably monitoring compliance with such assurances.

The Director of Student Services shall serve as the District’s primary point of contact for the education of children in foster care and will be the primary liaison for the representatives of child welfare agencies who also have responsibility for ensuring the educational stability of children in foster care. The Director of Student Services will work with administrators and other District personnel to periodically review existing policies, procedures, practices, and data to identify and develop proposals to remedy and remove barriers that children in foster care may face in the school enrollment and admission processes, in regularly attending school, in accessing applicable support services, in accessing academic programs, academic activities, or extracurricular activities, or in receiving appropriate credit for prior academic work.

The Director of Student Services will also:

1. Coordinate with the points of contact and other appropriate representatives of child welfare agencies and of other educational agencies on the implementation of the Title 1 provisions related to ensuring the educational stability of children in foster care.
2. Assist appropriate child welfare agency representatives in making “best interest of the child” education decisions, including particularly the determination of whether or not it is in the child’s best interest to remain in their school of origin or to enroll in a new school. As examples, the Director of Student Services may:
 - a. Be involved in defining a process for making such decisions.

- b. Coordinate input from, or other participation by, other District staff.
 - c. Make, or assist in making, the District's evaluation of the available and relevant information in the specific care. The determination of a child's best interest in relation to school enrollment involves giving consideration to all factors relating to a child's best interest, including but not limited to the appropriateness of the current educational setting and the proximity of the child's placement to the school.
3. Facilitate the continued enrollment of a child in foster care in their school of origin, or, if remaining in the school of origin is determined not to be in the child's best interest, facilitate the child's immediate enrollment in a new school even if the child is unable to produce records normally required for enrollment.
 4. Request, facilitate, and confirm, as applicable, the timely transfer of student records any time a child in foster care will be enrolling in a school (within or outside of the District) other than the school the child is currently attending (or most recently attended).
 5. Coordinate the implementation of local transportation procedures related to children in foster care and resolution of any transportation cost disputes, in consultation with the Business Manager and in accordance with established procedures.
 6. Facilitate the sharing of student record information with child welfare agency personnel in a manner that is consistent with applicable legal requirements, any applicable record sharing agreements, and established District policies and procedures regarding the maintenance and confidentiality of student records.
 7. Have shared responsibility for ensuring that children in foster care attending schools in the District have access to and receive the educational services and supports and specialized programming for which they are eligible.

Legal Ref.: Sections 48.64(1r) Wisconsin State Statutes (Placement of Children in Out-of-Home Care)

48.78(2)(b) (Confidentiality of Records)

115.76(12) (Definitions)

118.125 (Pupil Records)

118.51(3m) (Full-Time Open Enrollment)

121.55 (Methods of Providing Transportation)

121.555 (Alternative Methods of Providing Transportation)

Title 1 of the ESEA

PI 13

McKinney-Vento Homeless Education Assistance Act

Local Ref.: Policy #411 – Equal Educational Opportunities

STAFF COMPLAINTS PROCEDURES

~~The Evansville Community School District Board of Education recognizes the need to provide for the orderly resolution of concerns due to a purported violation, interpretation, or inappropriate application of school district policies or administrative rules and regulations. Any school employee shall have the right of access to the complaint procedure adopted by this district. A more formal grievance procedure is also available but limited to concerns related to employee discipline, termination or workplace safety issues that directly impact the employee.~~

~~Employee concerns that are not related to a collective bargaining agreement and are unresolved, should be handled in the following manner:~~

- ~~1. Employees should discuss the concern with their immediate supervisor as soon as the concern arises. If not resolved, then;~~
- ~~2. Employees should present the concern, in writing, to the District Administrator or designee. Suggestions as to how they believe the concern can be resolved are encouraged. A response will be given in writing, within ten (10) working days. If this is not satisfactory, then;~~
- ~~3. An employee has the right to request an appearance before the Board. A written request to be placed on the agenda must be submitted to the District Administrator twelve working days prior to the Board meeting.~~

~~Every reasonable effort should be made to assure that there shall be no reprisals against any employee, or other party, utilizing the complaint procedure.~~

~~Additional grievance procedures are written in the current Evansville Education Association (EEA) and Teamsters agreements and printed copies of the procedures are made available to all appropriate employees of the Evansville Community School District. Those procedures will remain in place for the duration of the contract. Should no successor agreement be in effect, this policy and our Employee Grievance policy will be used to resolve disputes.~~

The Evansville Community School District Board of Education recognizes the rights of individuals or groups to have their complaints heard and addressed in an expeditious manner. Because complaints are best resolved by those most directly involved, the following procedures are to be used:

Complaints Made by Employees Against Other Employees

- 1. Complaints involving personnel from specific schools shall be referred to the building principal. Complaints may be verbal or in writing. Complaints involving other District personnel shall be referred to the employee's immediate supervisor, if known, or to the District Administrator, who will then direct the complaints to the employee's immediate supervisor.**

If the complaint involves the principal or supervisor, the complaint shall be referred to the District Administrator, as provided in Step 3 below. If the complaint involves the District Administrator, the complaint shall be referred to the Board of Education President, as provided in Step 6 below.

2. Employees who are the object of complaints shall be made aware of any such complaints by their supervisor and be given an opportunity to respond and participate in the resolution of the problem.
3. If the complainant is not satisfied with the principal or supervisor's resolution of the complaint, the complainant shall submit a written complaint to the District Administrator or designee in writing within ten (10) working days.
4. If the complainant is not satisfied with the District Administrator's response, the complainant shall notify the District Administrator in writing within 10 (ten) working days of receiving the response that the complainant wishes to appeal the complaint to the Board of Education. The written notice must include the complainant's basis for the appeal to the Board.

If the complainant notifies the District Administrator that the complainant wishes to appeal the complaint to the Board of Education, the District Administrator shall prepare a written report to the Board, which shall include, but not be limited to, the following:

- a. The name of the employee(s) involved.
 - b. A brief but specific summary of the facts surrounding the complaint to inform the Board and the employee(s) of its precise nature.
 - c. A copy of the signed original statement of complaint.
 - d. A summary of the action items taken by the District Administrator, including the specific reasons why the complaint was not resolved at their level.
5. After reviewing the written record, the Board, at its discretion, may schedule a private conference to resolve the complaint within a time frame deemed reasonable by the Board, but not to exceed sixty (60) calendar days. The complainant and the District Administrator may attend the conference for the purpose of clarifying information, presenting additional facts, or answering the Board's questions. In addition, the Board, in its sole discretion, may invite or meet separately with other individuals the Board deems appropriate. After the private conference, the Board shall respond to the complainant in writing within twenty (20) working days.

Alternatively, the Board may decide that the complaint does not warrant a private conference. In such a case, the Board will respond in writing to the complainant within twenty (20) working days after receiving the District Administrator's written record.

This step shall end the review process unless the complainant initiates a legal proceeding.

6. Complaints involving the District Administrator shall be made in writing to the Board President, who shall inform the District Administrator of the nature of the complaint.

The District Administrator shall be given an opportunity to respond and participate in the resolution of the complaint. If the Board President, District Administrator, and complainant are not able to resolve the issue to the complainant's satisfaction within fifteen (15) working days, the complainant may appeal the complaint to the Board of Education, as provided in Step 4 above.

Procedural Rules:

The following rules will be observed at all times in the application of the preceding procedure:

- a. **Individual Board members will not investigate complaints, with the exception that the Board President shall review complaints made against the District Administrator.**

All members of the Board must retain their ability to serve as a member of an objective and unbiased panel to review the actions and decisions of the administration.

- b. **This complaint procedure may not be used to address issues which fall within the Employee Grievance Procedures.**
- c. **All complaints involving school personnel shall be heard in closed session, if permitted by state statute.**

Local Ref.: ~~Evansville Education Association (EEA) Master Agreement~~
~~—————Custodian Master Agreement~~
~~—————Food Service Master Agreement~~

Local Ref.: Policy # 511.1 – Employee Discrimination Complaint Procedures
Policy #512 Rule – Employee Harassment Complaint Procedure
Policy #512 Form – Employee Harassment Report Form
Policy #527.2 - Employee Grievances (Discipline, Terminations and Workplace Safety)
Policy #527.3 - Employee Grievance Procedures (Discipline, Termination and Workplace Safety)
Policy #527.4 - Impartial Hearing Officer Selection Procedures
Policy #871 – Public Complaints About School Personnel
Policy #872 – Request for Reconsideration of Instructional Materials
Employee Handbook

USE OF SCHOOL FACILITIES, GROUNDS, AND EQUIPMENT

Mission Statement

The Evansville Community School District Board of Education is committed to planning and implementing programs for the benefit of the greater Evansville community. The District is committed to making school facilities, grounds, and equipment a resource for the community and to fostering the delivery of programs that enhance lifelong learning, improve the quality of life for all ages, and create an enriched sense of community collaboration.

General Terms and Conditions

All individuals and groups using school facilities, grounds, and equipment must adhere to the policies and procedures adopted by the District. The District is committed to an equal educational opportunity for all members of the greater Evansville community.

The Board also believes that the use of school facilities, grounds, and equipment should not place a significant burden on the taxpayers of the District. Therefore, fees shall be established to address costs incurred by the District for labor, utilities, and use of school facilities, grounds, and equipment by user groups.

All youth sports requests for facility use will be approved or denied by the District Athletic Director. The Board authorizes the use of school facilities, grounds, and equipment by user groups except when the proposed school facilities, grounds, and equipment uses may:

1. interfere with the District's educational mission or co-curricular programs/activities;
2. pose an unreasonable risk of physical injury to students, staff or participants;
3. pose substantial risk to school security or of imminent illegal activities, or;
4. result in unusual wear, damage or depreciation of school facilities, grounds, and equipment.

Use of school facilities, grounds, and equipment may be denied when the requesting user has not paid for previous facility use or has not been a responsible caretaker when using school facilities, grounds, and equipment in the past.

If access to school facilities, grounds, and equipment is denied the individual or organization may appeal the decision to the district administrator in accordance with established procedures. No further appeal may be made to the Board.

In the event a school activity is scheduled that conflicts with a previously scheduled non-school use, the school use will have precedence. The Facility Scheduler will contact the designated representative of the non-school user as soon as possible. The District has no obligation to find a substitute facility, but will make a reasonable attempt to assist. **Fees paid will be fully refunded.**

Authorized use of school facilities, grounds, and equipment under this policy and its implementing procedures shall not be construed as an endorsement of any non-school group, organization or event by the District, or District sponsorship of the group, organization or event.

Requests for Use of School Facilities, Grounds, and Equipment

The District utilizes an online scheduling program for administration of facility use. To see available building hours to schedule use of school facilities, grounds, and equipment, please visit the District web site.

Legal Ref.: Sections 120.12(1) and (9) Wisconsin Statutes (School Board Duties)
120.13(17), (19), (21) (School Board Powers)
121.02(1)(I) (School District Standards)
895.523 (Recreational Activities in a School Building or on Schools
Grounds: Limitations of Liability)
895.525 (Participation in Recreational Activities: Restrictions on Civil
Liability, Assumption of Risk)
Equal Access Act
Boys Scouts of America Equal Access Act of 2001

Not Required – SUGGESTION TO REMOVE BY WASB/ADMIN TEAM

STAFF HEALTH AND SAFETY

The Evansville Community School District is committed to providing its staff with a safe environment in which to work and will strive to protect all persons from physical and/or psychological abuse. Violent behavior of any kind or threats of violence, either direct or implied, are prohibited on District property and at District-sponsored events. The District will not tolerate such conduct from its employees, former employees, contractors, students, or visitors.

An employee who is the victim of violence, believes he/she has been threatened with violence, or witnesses an act or threat of violence toward anyone else is to notify the building principal or supervisor immediately, and steps are to be taken at once to protect the safety of that person. . These rules shall be written to assure the protection of all students and staff and authorize appropriate disciplinary measures. For students, detailed rules are contained in student handbooks in the Code of Conduct.

Courteous behavior is expected of all students, all school personnel, and any other person visiting the schools. Neither students nor staff shall be subjected to aggressive, intimidating, or abusive behavior by other students, other staff, or other school patrons, including parents.

Physical abuse, threatening behavior and/or aggression are serious matters and may result in immediate contact with law enforcement.

Verbal abuse of teachers or other school personnel, insubordination to school personnel, profanity, vulgarity, and defiance of rules will not be permitted.

The District will investigate all complaints filed and may investigate in other situations where no complaint was filed but was brought to the District's attention. Retaliation against a person who makes a good-faith complaint regarding violent behavior or threats of violence made to him/her is also prohibited.

Any instance of physical abuse, threatening behavior or aggression substantiated by the building principal or designee will result in disciplinary action. Consequences for physical and/or psychological abuse may include a conference with those involved, removal from the school, contact with law enforcement or another response selected to match the severity of the offense.

When investigating staff complaints about a student, with special education needs, a plan will be developed which may include adjustments to the student's Individual Education Plan (IEP) and strategies to minimize physical harm to others.

Revised: January 10, 2005

523.1

Revised: August 13, 2012

Revised:

1st Reading: 12/11/17; 2nd Reading: 1/15/18

STAFF PHYSICAL EXAMINATIONS

Prior to employment with the Evansville Community School District, the Board of Education requires prospective employees to pass a physical examination, including a standard tuberculin test or chest x-ray, as required by state law. Evidence is necessary that employees are of sound health, sufficient to perform the essential functions of their assignment, to make binding the offer of employment or the initial contract, as applicable with the District. The District will arrange for a pre-employment examination, through a medical provider determined by the District, the cost of which will be billed to the District. The designated provider must complete the necessary forms certifying that the individual is physically suitable for employment.

An employee may be exempt from the physical examination requirement for religious reasons if an affidavit has been filed with the Evansville Community School District Board of Education claiming such exemption. The Board may, however, require a physical examination if there is reasonable cause to believe that such an employee is suffering from an illness detrimental to the health of ~~students~~ **others or which impedes job performance**. No employee shall be discriminated against by reason of his/her filing of an affidavit.

The District shall pay costs for required physical examinations in accordance with state law.

Staff physical examination forms shall be maintained in a separate file from other personnel records, and shall be treated as confidential medical records. Only the following individuals shall have access to such information:

1. Supervisors may be informed regarding necessary restrictions on the work or duties of the employee and necessary accommodations.
2. First aid and safety personnel may be informed, when appropriate, if an employee has a disability, which might require emergency treatment.
3. Governmental officials investigating compliance with the Americans with Disabilities Act shall be provided relevant information on request.

Legal Ref.: Sections 103.15 Wisconsin Statutes (Restrictions on Use of HIV Test)
118.25 (Health Examinations)
121.25(3) (Vehicle, Operator and Driver Requirements)
Americans with Disabilities Act of 1990
Americans with Disabilities Amendments Act of 2008

Local Ref.: Policy #523.2 – Staff Communicable Diseases

Mandated Policy – To be reviewed again in one year also

EMPLOYEE ALCOHOL AND DRUG TESTING

Reasonable Suspicion Testing

All employees shall be required to undergo alcohol and drug testing at any time the Evansville Community School District has reasonable suspicion to believe that the employee has violated the District's policy concerning alcohol or drugs. Such alcohol or drug testing may be conducted when there is reasonable suspicion to believe that the employee has used or is using drugs or alcohol prior to reporting for duty, or while on duty, or prior to or while attending any District function on or off District property. The District's determination that reasonable cause exists must be based on specific, contemporaneous, accurate observations concerning the appearance, behavior, speech or body odors of the employee.

Reasonable suspicion shall not include an employee's lawful use of lawful products, where such use has no reasonable connection or nexus to the employee's work-related responsibilities or obligations under District policy.

Consequence for Violation

Employees who violate the District's policies or rules regarding alcohol, or drug use and employees who refuse to consent to testing shall be subject to disciplinary sanctions. Such sanctions may include referral to drug and alcohol counseling or rehabilitation programs or employee assistance programs, discipline or discharge from employment with the District, and referral to appropriate law enforcement officials for prosecution.

- No employee who drives or operates a district vehicle shall consume an illegal drug, be under the influence of an illegal drug, or have any detected presence of an illegal drug, while on duty, or operating or in physical control of a school vehicle, or while performing any safety-sensitive function.
- No employee who drives or operates a district vehicle shall consume an intoxicating beverage, regardless of alcoholic content, be under the influence of an intoxicating beverage, or have any measured alcohol concentration or any detected presence of alcohol, while on duty, within four hours before going on duty or operating or in physical control of a school vehicle, or while performing any safety-sensitive function.
- No employee who drives or operates a district vehicle shall be on duty, or operate or be in physical control of a school vehicle, or perform any safety-sensitive function while in possession of an intoxicating beverage (including medications which contain alcohol) regardless of its alcoholic content.

Accordingly, all such employees are subject to, reasonable suspicion, random, post-accident, return-to-duty and follow-up testing. Any employee who violates the District's policies or rules regarding alcohol or drug use and employees who refuse to consent to testing shall be subject to disciplinary sanctions. Such sanctions may include referral to drug and alcohol counseling or rehabilitation programs or employee assistance programs, discipline or discharge from employment with the District, and referral to appropriate law enforcement officials for prosecution.

Legal Ref.: Section 111.35 Wisconsin Statutes (Use or Nonuse of Lawful Products)
Drug-Free Workplace Act of 1988. 41 U.S.C. Ch. 10

Local Ref.: Policy #522.1 – Alcohol and Drug-Free Workplace
Policy #523.3 – Employee Assistance Program

Revised:

1st Reading: 12/11/17; 2nd Reading: 1/15/18

STAFF COMMUNICABLE DISEASES

The Evansville Community School District, pursuant to federal, state and local laws and regulations, and in cooperation with state and local public health agencies shall establish and maintain appropriate health standards regarding cases of known or suspected communicable disease, as well as the reporting of disease and disease control.

In an effort to promote the good health of students and staff, the District will provide educational opportunities to students, staff, and parent(s)/guardian(s) regarding measures that can be taken to reduce the risk of contracting or transmitting communicable diseases at school and school-sponsored activities.

It is the District's intention to minimize interruptions to learning caused by communicable disease. Guidelines for inclusion or exclusion from school of students with communicable disease shall consider the educational implications for the student and others with whom he/she comes in contact.

Individuals may be excluded from school and/or school-related activities if they are suspected of or diagnosed as having a communicable disease, as defined by the Wisconsin Department of Health Services, that poses a significant health risk to others or that renders them unable to adequately perform their jobs or pursue their studies.

The Wisconsin Department of Health Services (DHS) chart "Wisconsin Childhood Communicable Diseases" is available on the Wisconsin DHS website. It shall serve as a reference for the District's response to communicable diseases. The chart will be available in school health offices.

In recognition that an individual's health status is personal and private, the District shall handle information regarding staff with suspected or confirmed communicable diseases in accordance with state and federal laws and District policies and procedures regarding confidentiality of staff and records, while at the same time complying with applicable public health reporting requirements.

Legal Ref.: Sections 103.15 Wisconsin Statutes (Restrictions on Use of an HIV Test)
111.34 (Disability: Exceptions and Special Cases)
118.125 (Pupil Records)
118.13 (Pupil Discrimination Prohibited)
118.195 (Discrimination Against Handicapped Teachers Prohibited)
118.25 (Health Examinations)
121.02(1)(i) (School District Standards)
146.82 (Confidentiality of Patient Health Care Records)

HIPAA

Local Ref.: Policy #453.3 – Communicable Diseases

Policy #347 – Student Records

Policy #347 Rule – Procedures for the Maintenance and Confidentiality of Student Records, Administrative Rule

EMPLOYEE ASSISTANCE PROGRAM

The Evansville Community School District Board of Education is concerned with the general welfare of its employees and how it affects them as a person as well as how the employee's well-being influences their work performance. The Board recognizes that problems of a personal nature can have an adverse effect on an employee's job performance. It also recognizes that most problems of a personal nature can be dealt with successfully when identified early and help is sought.

Therefore, the District shall make available to all employees an Employee Assistance Program designed to deal with the broad range of problems of a personal nature that interfere with an employee's work performance (i.e., alcohol or other chemical dependency, medical, behavioral/emotional and other problems, such as physical, psychological, marital, financial, and legal problems, involving either the employee or a member of their immediate family that interfere with the employee's job performance). The overall objective of the Employee Assistance Program shall be to reduce problems in the work force and to retain valued employees. The purpose of the Employee Assistance Program shall be to provide pertinent services through arrangements with an outside counseling resource.

The program shall be available to all contracted employees except temporary employees of the District with a problem of a personal nature that interferes with their work performance and their families. The program shall provide problem assessment, short-term counseling and referral. Costs for these services shall be covered by the District. If costs are incurred for other services that are not covered by insurance or other benefits, those costs shall be the responsibility of the employee.

Such a program must protect the privacy of the individual concerned to the extent permitted by law, and, if it is to achieve its objectives, employees seeking assistance through the program must be assured that participation in the program shall not jeopardize their job security, promotional opportunities or reputation.

This program will operate within the following guidelines:

1. The program will be voluntary and confidential.
2. A request by an employee for help from the Employee Assistance program will not be considered in any evaluation of the employee's job performance. However, all employees are responsible for acceptable job performance at all times, whether or not they participate in the program.
3. A referral to the Employee Assistance Program will be made only at the employee's request. A supervisor may recommend, at any time, that the employee consider such a referral.
4. Each individual employee participating in the program shall determine the information to

be shared, if any, with the employer, by a signed release of information form. All diagnostic and treatment records will be maintain solely by the referral and treatment agencies to ensure client confidentiality.

Legal Ref.: Sections 146.81-146.83 (Health Care Records: Definitions; Confidentiality of Patient Health Care Records; Access to Patient Health Care Records)
Americans With Disabilities Act of 1990, as amended

Local Ref.: Policy #522.1 – Alcohol and Drug-Free Workplace
Policy #523.11 – Employee Alcohol and Drug Testing

Approved: July 30, 2012

523.5 523.4

Revised:

1st Reading: 12/11/17; 2nd Reading: 1/15/18

STAFF PROTECTION

The Evansville Community School District is committed to providing its employees with a safe environment in which to work. Violent behavior of any kind or threats of violence, either direct or implied, are prohibited on District property and at District sponsored events. The District will not tolerate such conduct from its employees, former employees, contractors, visitors, or students.

An employee who is a victim of violence, believes he/she has been threatened with violence, or witnesses an act or threat of violence toward anyone else shall make a report in accordance with Employee Harassment policy. The District will investigate all complaints filed and may investigate in other situations where no complaint was filed but was brought to the District's attention. Retaliation against a person who makes a good-faith complaint regarding violent behavior or threats of violence made to him/her is also prohibited.

An employee who exhibits violent behavior shall be subject to disciplinary action up to and including termination and may also be referred to law enforcement.

Local Ref.: Policy #512 - Employee Harassment
Employee Handbook

Co-Curricular Salary Schedule

Base Calculation Amt = \$32,805.00

Position	% of base amount	1-2 Yrs of Service	3-4 Yrs of Service	5-6 Yrs of Service	7+ Yrs of Service
Head Football	11%	\$3,609.00	\$3,789.00	\$4,054.00	\$4,419.00
Head Basketball	11%	\$3,609.00	\$3,789.00	\$4,054.00	\$4,419.00
Head Wrestling	11%	\$3,609.00	\$3,789.00	\$4,054.00	\$4,419.00
HS Band Director	11%	\$3,609.00	\$3,789.00	\$4,054.00	\$4,419.00
	10%	\$3,281.00	\$3,445.00	\$3,686.00	\$4,017.00
Head Musical Director	9%	\$2,952.00	\$3,100.00	\$3,317.00	\$3,616.00
HS Newspaper	9%	\$2,952.00	\$3,100.00	\$3,317.00	\$3,616.00
Head Baseball	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Head Softball	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Head Track	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Head Volleyball	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Head Cross Country	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Head Soccer	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Pom-pom Advisor	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
HS Cheerleading Advisor	8%	\$2,624.00	\$2,756.00	\$2,949.00	\$3,214.00
Assistant Football	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Assistant Basketball	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Assistant Wrestling	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Assistant Varsity Basketball	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Musical Vocal Director	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Musical Orchestra Director	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Musical Technical Director	7%	\$2,296.00	\$2,411.00	\$2,580.00	\$2,812.00
Frosh Football	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Frosh Basketball	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Assistant Baseball	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Assistant Softball	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Assistant Track	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Assistant Cross Country	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Assistant Volleyball	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Assistant Soccer	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
JV Pom-pom Advisor	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
HS Choir	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Drama Coach	6%	\$1,968.00	\$2,067.00	\$2,211.00	\$2,410.00
Permanent Noon Duty	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
Assistant Drama Coach	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
HS Forensics	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
Frosh Baseball	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
Frosh Volleyball	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
Frosh Softball	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
HMV Advisor	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
HS Robotic Team	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00
HS Math Team	5%	\$1,640.00	\$1,722.00	\$1,843.00	\$2,009.00



EVANSVILLE COMMUNITY SCHOOL DISTRICT
Evansville, Wisconsin

The special meeting of the Board of Education of the Evansville Community School District was held Monday, December 4, 2017, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Mason Braunschweig. Roll call was taken. Members present: Braunschweig, Busse, Hamilton, Hammann, Hennig, Rasmussen, and Titus.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Mr. Hennig, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

EXECUTIVE SESSION

Motion by Mr. Hennig, seconded by Mr. Titus, moved under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate and discuss strategy concerning collective bargaining negotiations; namely to discuss negotiations strategy concerning the 2017-2018 contract with the Evansville Education Association (EEA) covering teachers and the Evansville Education Association Auxiliary (EEAA) covering support staff. Motion carried, 7-0 (roll call vote).

ADJOURN

Meeting adjourned from executive session at 6:44 pm.

Submitted by John Rasmussen, Clerk

Approved: _____ Dated: _____ Approved: 1/15/18
Mason Braunschweig, President

EVANSVILLE COMMUNITY SCHOOL DISTRICT
EVANSVILLE, WISCONSIN

The regular meeting of the Board of Education of the Evansville Community School District was held Monday, December 11, 2017, at 6:00 pm in the District Board and Training Center.

The meeting was called to order by President Mason Braunschweig. Roll call was taken. Members present: Braunschweig, Busse, Hamilton, Hammann, Hennig, Rasmussen, Titus, and HS Reps Parker and Krueger.

APPROVE AGENDA

Motion by Mr. Busse, seconded by Mr. Hennig, moved to approve the agenda as presented. Motion carried, 7-0 (voice vote).

PUBLIC ANNOUNCEMENTS/RECOGNITION/UPCOMING EVENTS

- Wisconsin Association of School Board Convention (WASB) – January 17-19, 2018

PUBLIC PRESENTATIONS

None.

INFORMATION & DISCUSSION

High School Representatives, Ms. Parker and Ms. Krueger, presented high school events.

Business Manager, Mr. Swanson, presented the 2016-2017 financial audit from Wegner CPAs. Discussion.

High School Principal, Mr. Knott, presented potential purchase of high school cafeteria tables/chairs from Fund 50 Fund Balance. Discussion.

District Administrator, Mr. Roth, presented an update on the 2018 potential referendum. The Citizens Advisory Committee has reduced the number of possible options. Discussion.

Mr. Braunschweig gave update on the school board election. Discussion.

Mr. Roth shared open enrollment class limits for the 2018 open enrollment period. Discussion.

Mr. Roth led discussion on the February 2017 enrollment projection study. Discussion.

Ms. Hammann presented for a first reading, policies: #523-Staff Health and Safety; #523.1-Staff Physical Examinations (Employee Physical Examinations); #523.11-Employee Alcohol and Drug Testing; #523.2-Staff Communicable Diseases; #523.3-Employee Assistance Program; and #523.4 (523.5)-Staff Protection. Discussion.

PUBLIC PRESENTATIONS

None.

CONSENT (Action Items)

Motion by Mr. Hamilton, seconded by Mr. Rasmussen, moved to approve the consent agenda items: purchasing high school cafeteria tables/chairs from Fund 50 Fund Balance; November 13, 2017, regular meeting minutes; October bills and reconciliation; and the Employee Handbook suggested changes: 1. Part 3, Support Staff, Pg. 58, Section 2, 2.02, Evaluation Procedures, F; 2. Part 1, All Employees, Pg. 25, Section 4, 4.01, Grievance Purpose; 3. Part 1, All Employees, Pg. 39, Section 16, Conformity to Law; 4. Part 2, Certified Staff, Pg. 48, Section 6, 6.01, Reasons for Reduction in Force; 5. Part 3, Support Staff, pg. 60, Section 5, 5.01, Reduction in Staff; 6. Part 3, Support Staff, Pg. 61, Section 6, 6.01, Notice of Resignation of Employment; 7. Part 5, Co-and Extra-Curricular Staff, Pg. 73, Section 1, 1.01, C, Letter of Assignment; 8. Part 6, Substitute and Seasonal Staff, Pg. 76, Section 1, 1.03, Dismissal/Removal From Substitute List and pg. 77, 2.02, F, Assignments and Responsibilities; and 9. Employee Acknowledgement, Pg. 79, as presented. Motion carried, 7-0 (roll call vote).

Motion by Ms. Hammann, seconded by Mr. Hennig, moved to approve the new high school courses: Beginning Class Piano; AP Psychology; and AP World History. Discussion. Motion carried, 7-0 (voice vote).

Motion by Ms. Hammann, seconded by Mr. Busse, moved to approve the resignation of food service worker, Joseph Henn, effective November 17, 2017, and thank him for his nine years of service; hiring of Laura Veloff, a cook 1, food service worker, at a rate of \$12.50/hour; and hiring of cleaner Matthew Cormican, cleaner pm, at a rate of \$13.50/hour. Discussion. Motion carried, 7-0 (voice vote).

FUTURE AGENDA

January 15, 2018, regular meeting agenda discussed.

EXECUTIVE SESSION

Motion by Mr. Hennig, seconded by Mr. Titus, moved under Wisconsin State Statute 19.85(1)(c) and (e) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and to deliberate and discuss strategy concerning collective bargaining negotiations; namely to discuss negotiations strategy concerning the 2017-2018 contract with the Evansville Education Association (EEA) covering teachers and the Evansville Education Association Auxilliary (EEAA) covering support staff. Motion carried, 7-0 (roll call vote).

ADJOURN

Meeting adjourned from executive session at 8:02 pm.

Submitted by Kelly Mosher, Deputy Clerk

Approved: _____ Dated: _____ Approved:
Mason Braunschweig, President

EVANSVILLE COMMUNITY SCHOOL DISTRICT

Board of Education Regular Meeting/Financial Retreat Agenda

Saturday, January 27, 2018

8:00 am

District Board and Training Center

340 Fair Street (Door 36)

Note, public notice of this meeting given by posting at the District Office, Levi Leonard Elementary School Office, Theodore Robinson Intermediate School Office, J.C. McKenna Middle School Office, High School Office, Evansville School District Web Site: Evansville.k12.wi.us, and by forwarding the agenda to the Evansville Review, Union Bank & Trust and Eager Free Public Library.

- I. Roll Call: Mason Braunschweig Melissa Hammann Thomas Titus
 Eric Busse Keith Hennig
 David Hamilton John Rasmussen
- II. Approve Agenda.
- III. Public Announcements/Recognition/Upcoming Events:
- Open Enrollment – February 5, 2018 – April 30, 2018
- IV. Budget Finance – Chair, Hammann:
- A. Discussion Items:
1. School Finance Presentation.
 2. Forecast5 Model.
 3. Budget Development Process Review.
 - a. Review Staff Input Information.
 4. 2018-2019 Budget Discussion:
 - a. Current/New Expenses for 2018-2019.
 - b. Current/New Revenue Affecting the 2018-2019 Budget.
 5. 2018 Potential Referendum Update.
 6. Evansville Education Foundation Update.
 7. Insurance Committee Update.
- B. Develop Budget Finance Agenda Items for February 26 Meeting.
- V. Consent (Action Items):
- A. Approval of Policies:
1. #523 – Staff Health and Safety
 2. #523.1 – Staff Physical Examinations
 3. #523.11 – Employee Alcohol and Drug Testing
 4. #523.2 – Staff Communicable Diseases
 5. #523.3 – Employee Assistance Program
 6. #523.4 (523.5) – Staff Protection
- B. Approval of January 15, 2018, Regular Meeting Minutes
- C. Approval of December Bills and Reconciliation.
- VI. Review Policies:
- A. First Reading:
1. #411.3 – Prohibition of Student Bullying
 2. #161 – Board Member Information Requests
 3. #211 – Administrator Ethics
 4. #871 – Public Complaints About School Personnel
 5. #871 Form – Complaints Against Staff Form

B. Second Reading:

1. #343.3 – Online Learning/Virtual School Program
2. #411 – Equal Educational Opportunities
3. #411.4 – Ensuring the Educational Stability of Children in Out-of Home Care (Foster Care)
4. #527 – Staff Complaint Procedures (Staff Complaints)
5. #830 – Use of School Facilities, Grounds, and Equipment

VII. Board Development – Chair, Braunschweig:

- A. Continuous System Improvement (CSI) Sub-Committee’s Updates.
- B. Develop Board Development Agenda Items for February 26 Meeting.

VIII. Future Agenda – February 12, 2018, Regular Board Meeting Agenda.

IX. Adjourn.

This notice may be supplemented with additions to the agenda that come to the attention of the Board prior to the meeting. A final agenda will be posted and provided to the media no later than 24 hours prior to the meeting or no later than 2 hours prior to the meeting in the event of an emergency.

Upon reasonable notice, all reasonable efforts will be made to accommodate the needs of people with disabilities through appropriate aids and services. For additional information or to request this service, contact the District Office at 340 Fair Street, 882-3387 or 882-3386. Persons needing more specific information about the agenda items should call 882-3387 or 882-3386 at least 24 hours prior to the meeting.

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